

Annual General Meeting

The Annual General Meeting of Formby U3A will be held at 2pm on Wednesday 13th March 2019 in Holy Trinity Parish Hall, Rosemary Lane, Formby

All members of the Committee (the Trustees) are required to stand down at the AGM. However, a number of people (see draft Agenda) have indicated their willingness to stand for re-election/election but these positions can be contested. Many others have served the maximum time permitted under the terms of the Formby U3A constitution and at present, there are no nominations for Vice Chairman, Group Secretary and five places for Committee members - new names would be most welcome.

A Nomination Form for any of the positions on Committee is printed on the next page or copies can be obtained from the Secretary at the Wednesday and Thursday meetings. At the time of writing there is no requirement for a voting procedure but in the event of this changing, proxy forms will be available from the Secretary.

Our constitution states that the deadline for committee member nominations is 28 days before the date of the AGM – however nominations for posts still vacant after this date will be accepted up to the date of the AGM.

Our current Auditor, Alan Thomas, is also standing down and Kit Robinson has offered to serve as auditor for the coming year.

It would be appreciated if any Motions, proposed and seconded, for consideration by the AGM could be returned to the Secretary by 18th February 2019 so that these can be publicised in the March newsletter.

Draft Agenda

1 Apologies for absence

2 Approval of the Minutes of the 2018 AGM, as published in the April 2018, February 2019 and March 2019 Newsletters

3 Matters arising from the minutes

4 To receive and approve the Annual Report

5 To receive and approve the Treasurer's Report and Audited Accounts for the year ending 31st December 2018

6 To appoint an Auditor

7 Elections of Trustees:

The following have agreed to stand for re-election/election

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| Chairman: | Frances Taylor |
| Vice Chairman: | |
| Secretary: | Keith Jacques |
| Treasurer: | Anne Rodmell |
| Membership Secretary: | Christine McIlraith |
| Groups Secretary: | |
| Committee Members | Linda Smith |

8 Any Other Business

FORMBY U3A
Nomination Form for the
2019/20 Formby U3A Committee

Nominee:

For the office of:

Proposed by:

Signature of proposer:

Seconded by:

Signature of seconder:

I agree to be nominated for the above office.

Signature of nominee:

Nomination Forms should be returned to:

Keith Jacques, Secretary Formby U3A, PO Box 216, Liverpool L37 1XQ, e-mail:
secretary@formbyu3a.org.uk

by 13th February 2019 at the latest,
but nominations for posts still vacant after that time will be accepted up until the start
of the meeting.

Formby U3A Draft Minutes Of The 2018 AGM

Held In Holy Trinity Hall On 14th March At 2 PM

1 Apologies for Absence: Mr & Mrs R J Gibbons, Linda Howard, Ann Gunstone, Mr & Mrs Noel Blundell and Keith Jacques.

2 Minutes of 2017 AGM: Draft Minutes have been published in the April 2017 and the January 2018 Newsletters. With the addition of Ann Blackman's name in the list of Committee members, the Minutes were approved nem con by a show of hands and were signed by Glyn Pike as Chairman.

3 Matters Arising from the Minutes: None.

4 Annual Report: 2017 saw the membership of Formby U3A increase to 1312 members attending 125 group activities.

The committee has met on a regular basis and dealt with matters placed before it. We have acted upon a request at the 2017 Annual General Meeting to provide the Monthly Newsletter in audio form and thanks to the hard work of Noel Blundell and David Goodwill the first edition was made available in July of that year. Should any member require the newsletter in this form please contact Noel Blundell or any member of the committee who will arrange it on your behalf.

We have also managed to activate the loop sound system in Holy Trinity Church Hall for our monthly meetings and I am informed that it is working satisfactorily. (We plugged it in)

The past year has required the committee to deal with routine matters but that is about to change as we are now facing legislation that will require our attention.

The General Data Protection Regulations (GDPR) requires that any organisation which holds personal information such as addresses, both e-mail and postal and telephone numbers for their members are required to have written consent to hold and use that information. Formby U3A holds such information in order that they and group leaders may contact them for membership purposes. It will be straightforward for new members as we can add this consent to the membership application form, but we are required to obtain that information from current members. To that end we will shortly be sending each member a form of consent to sign and return to us. If we do not receive consent neither we or group leaders will be able to contact you.

We have recently received new instructions, from The Third Age Trust, regarding financial matters for all U3A organisations which will change fundamentally the way we produce our annual accounts. The Charities Commission require that all Income and Expenditure of the Charity be recorded and included in the accounts submitted to them on an annual basis. This now means that we will need to ask individual groups to record and submit to the treasurer a summary of their financial information for each year.

Your committee has contacted all group leaders to establish their groups' income and expenditure and we will shortly be calling a meeting of group leaders to listen to their views on how the new regulations will impact on their activities as they and the

treasurer will bear the brunt of these regulations.

Although these new requirements may seem daunting, with a positive attitude and an initial concentrated effort it will become the norm.

The Charity Commission, after extensive consultation with the Third Age Trust, have directed that all activities including those hitherto classed as “social”, must be charitable. They seek to impose on us and all U3A’s a revised Objects clause which will be put to an EGM in due course. This removes territorial restrictions from joining a U3A and makes no reference to a minimum age for membership.

At the conclusion of my report for last year I commended the committee on their dedication to ensuring the continued smooth running of Formby U3A and stated that in return they asked that others do the same for them when their term of office expired. It seems that those words were not fully understood as we still have vacancies on the committee and in particular, a Treasurer for 2019 onwards. May I suggest that these positions are regarded, as I do, as membership of another U3A group. It is an opportunity to meet other likeminded members and to engage in conversation for the benefit of the organisation as a whole. I have always found that the members are very supportive of new recruits. Without a full committee Formby U3A will not be able to function, a situation that does not benefit anyone. May I urge you to put your name forward for the most important group in Formby U3A.

Jack Ashworth, Ann Blackman, Rosemary Thomas, Linda Howard and Susan Birchall retire today as committee members, they have served you well, and on your behalf I thank them. Three of those positions have been filled but three still remain to be filled.

Please re read the previous paragraph.

May I on behalf of the committee wish you all a successful year in your U3A activities.

Glyn Pike

5 Treasurer’s Report: Copies of the Accounts for the year ended 31st December 2017 were available to all who attended. The Treasurer gave an explanation of the major entries. The Capitation Fee paid to Third Age Trust which provided inter alia third party insurance cover was unchanged at £3.50. Administration had increased due to the purchase of a supply of stamps (for the issue of membership cards etc) shortly before there was a price increase. The Newsletter is more expensive because it was now in colour and there is still a difficulty in anticipating the size of the print run. Meetings costs included the presence of St John Ambulance personnel at the monthly Speaker event and Speaker fees were greater as a result of a policy to engage better quality which, by and large, had proved successful.

The deficit for the year £1,649 was readily absorbed by reserves, the amount of which was moving towards the Charity Commission advice of no more than 6 months’ anticipated expenditure and stood at £14,217 at the end of the year. The Accounts had been audited and found correct and it was proposed by Andrew Hoare and seconded by Derek Thomas that they be accepted. Approval was given by a show of hands nem con.

6 Appointment of Auditor: Alan Thomas, after many years of much valued work,

was standing down after auditing the Accounts year ended 31st December 2018. There was no response to a request for someone to come forward to succeed him.

7 Election of Trustees: Christine McIlraith had volunteered recently and her name was to be added to those of Committee members. There remained 3 vacancies and, in response to an earnest plea from the Chairman, Andrew Hoare allowed his name to go forward. This was approved by the meeting. There being no other proposals, it followed there were no contested positions and those names were confirmed en bloc by a show of hands.

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| Chairman | Glyn Pike |
| Vice Chairman | Frances Taylor |
| Treasurer | David Manning-Fox |
| Secretary | Keith Jacques |
| Membership Secretary | Ann Gunstone |
| Group Secretary | Linda McAuley |
| Committee Members | Valerie Tibbitts |
| | Derek Thomas |
| | Christine McIlraith |
| | Andrew Hoare |
| | Two vacancies |

8 Any Other Business: Ann Blackman, from the floor, felt we should not immediately accept the Charity Commission imposing its financial rules on us. She thought a representative from the Charity Commission should be invited to meet us when the opportunity would be taken to illustrate how these rules designed for all charities, but inappropriate for local U3As, would impact adversely and make so many aspects of our work unnecessarily difficult. The Chairman agreed Committee would give this due consideration.

Derek Thomas, from the floor, graciously thanked Noel Blundell and Dave Goodwill for their skill and hard work in producing the audio Newsletter which was so much appreciated.

The meeting closed at 2.30 pm and was followed by a highly amusing and well received talk by Cathy about her adventures owning a tugboat.